



Dr. Sarvepalli Radhkrishnan Government Arts College

Pillaraya Street, Yanam – 533464

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Email: iqacyanam@gmail.com

Minutes of the IQAC meeting held on 5th August, 2019 at 3:30 PM in Principal Chamber, Dr. S.R.K. Government Arts College, Yanam.

Present

Sl. No.	Name Thiru. / Tvl.	Designation	Position
1	Dr. V.Bhaskar Reddy	Principal	Chairman
2	R.V.V. Satyanarayana	HOD, Chemistry	Member
3	Dr. Madhaveelatha	HOD, Zoology	Member
4	Dr.K.M.K. Chakravarthy	HOD, English	Member
5	K. Manoharan	HOD, Economics	Member
6	Dr. Yoginder Singh	HOD, Commerce	Member
7	S. Srinivas	HOD, Physics	Member
8	K. Surya Prakash	HOD, Computer science	Member
9	A.V.V.S. Murthy	HOD, Mathematics	Member
10	Dr. J.V. Sudhakar	HOD, Botany	Member
11	K. Sainadh	Delegate to Director of School Education, Yanam	Member
12	A.G. Suresh, III B.Sc Mathematics	Male Student Representative	Member
13	R. Durga Bhavani, III B.Sc Zoology	Student Representative	Member
14	Dr.T. Prasad Rao	Coordinator, IQAC	Member

On Leave

1	P. Nagamani	Office Superintendent	Member
2	E. Visnuvardhan Rao	Chairman, AVR Chemicals and Zincs (P) Ltd., Yanam	Member



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Agenda of the meeting

1. Constitution of various college committees for the academic year 2019-20.
2. Collection of feedback from various Stack-holders by IQAC, in order to analysis the needs and expectation of teachers, staff and parents from the college.
3. Promotion of research and publications of quality by the teaching faculty.
4. Mobilization of funds to equip the labs for research purpose.
5. Utilization of newly constructed academic block for M.Sc (Chemistry)
6. Encourage sports and cultural activities within and out-side college.
7. Conduct of Student induction Programme as per the UGC norms.

Minutes of the meeting

1. The Principal/Chairman welcomed the members of IQAC Committee and listed out the agenda of the meeting.
2. The list of various committees to be constituted in the college for the academic 2019-20 was finalized and approved by the committee members.
3. IQAC was given the responsibility for obtaining the feedback from various Stack-holders with support of all faculty members.
4. It was resolved to promote research in the college by approaching the Govt. of Puducherry for the grant of funds to equip the labs for research purpose.
5. The research committee of the college was directed to encourage research among the faculty and students.
6. The sports incharge Mr. Rajesh Kumar Karna and cultural and fine arts committee are to activated to promote sports and cultural activities to participate in forth-coming Puducherry State Cultural and Sports meet.
7. It was decided to inaugurate the newly constructed academic block at the earliest to accommodate administrative wing of the college and conduct M.Sc classes and labs.
8. IQAC coordinator with assistant of Heads of Various departments was given a responsibility to conduct Student induction Programme as per the UGC norms for first year students of the college, to make them familiar with the college environment and activities.

[Dr. Prasad Rao, T]
IQAC Coordinator

[Dr. V. Bhaskar Reddy]

Principal
Dr.S.R.K.Govt.Arts College
YANAM - 533 464.



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Minutes of the IQAC meeting held on 24th February, 2020 at 3:30 PM in Principal Chamber of Dr. S.R.K. Government Arts College, Yanam.

Present

Sl. No.	Name Thiru. / Tvl.	Designation	Position
1	Dr. V.Bhaskar Reddy	Principal	Chairman
2	R.V.V. Satyanarayana	HOD, Chemistry	Member
3	Dr. Madhaveelatha	HOD, Zoology	Member
4	Dr.K.M.K. Chakravarthy	HOD, English	Member
5	Dr. K. Prasad	HOD, Economics	Member
6	Dr. Yoginder Singh	HOD, Commerce	Member
7	S. Srinivas	HOD, Physics	Member
8	K. Surya Prakash	HOD, Computer science	Member
9	A.V.V.S. Murthy	HOD, Mathematics	Member
10	Dr. J.V. Sudhakar	HOD, Botany	Member
11	A.G. Suresh, III B.Sc Mathematics	Male Student Representative	Member
12	R. Durga Bhavani, III B.Sc Zoology	Student Representative	Member
13	Dr.T. Prasad Rao	Coordinator, IQAC	Member

On Leave

1	P. Nagamani	Office Superintendent	Member
2	E. Visnuvardhan Rao	Chairman, AVR Chemicals and Zincs (P) Ltd., Yanam	Member
3	K. Sainadh	Delegate to Director of School Education, Yanam	Member



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Agenda of the meeting

1. Preparation for the third cycle of NAAC reaccreditation by November, 2020.
2. Collection of feedback from various Stake-holders by IQAC, in order to analysis the needs and expectation of teachers, staff and parents from the college.
3. Promotion of research and publications of quality by the teaching faculty.
4. Mobilization of funds to equip the labs for research purpose.
5. Utilization of newly constructed academic block for M.Sc (Chemistry)
6. Encourage sports and cultural activities within and out-side college.

Minutes of the meeting

1. NAAC was constituted to take up the task of preparing Self Study Report in coordination with IQAC.
2. Various committees were formed for the conduct of NAAC sponsored Two Day National Workshop on 27& 28 February, 2020 in the college to assist IQAC.
3. All faculty members are to be encouraged to take up Refresher and Faculty Development Programmes to enhance the teaching skills and update their subject knowledge.
4. The efforts are to be made to start new programmes namely, M.Sc. Zoology and B.Sc Botany from the next academic year.
5. Departments are requested to submit the list of books and infrastructural needs for the utilization of financial grant of Rs.25 lakhs.
6. Posts of Multi Tasking Staff to be filled up for the effective administration of the office and laboratories.
7. Sports and Cultural committees were requested to encourage participation of students in sports and cultural activities within and outside the college.

[Dr. Prasad Rao.T]
IQAC Coordinator

[Dr. V. Bhaskar Reddy]

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Action Taken Report for Year 2019-20

1. Annual meeting of Parents- Teachers Association was conducted in the college and new committee was constituted.
2. New Academic and Administrative Building Block was inaugurated in the college by Mr.Narayana Swamy, Chief Minister of Puducherry on 6th January, 2020.
3. Fit India Programme encouraged our students to participate in Puducherry State Level Sports and Cultural meet at Puducherry. About 150 students attended meet and achieved good positions.
4. The approval of Puducherry Administration and Pondicherry University was granted to start new programmes, namely M.Sc Zoology and B.Sc Botany from the new academic year 2020-21.
5. With the encouragement given by the college management faculty members utilized the pandemic close-down period by taking up on-line courses. Faculty in all participated in 340 Seminars/workshops/webinars/ conferences at various international and National levels, 124 Faculty Development Programmes, 2 Orientation courses and 6 Refresher Courses from various institutions.
6. Infrastructural facilities in the form of subject reference and text books and ICT class-rooms were increased in the college during the academic year.

[Dr. Prasad Rao.T]
IQAC Coordinator

[Dr. V. Bhaskar Reddy]

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